

January 11, 2006

NOTICE OF OPEN POSITION

The Association of Bay Area Governments is recruiting to develop a selection list for the position of Regional Planner (P1) Job Number 06-152. Position is open until filled and may be closed at any time.

REGIONAL PLANNER (P1)

POSITION SUMMARY:

Grant-funded full-time position for two-years (24 months). Under supervision, perform professional planning work of moderate difficulty. A successful candidate would be responsible for a variety of assigned planning projects and related work as required.

Requires knowledge of principles and practices of local and regional planning, social and economic aspects of land use planning and the organization and functions of various levels of government. Must be able to gather and analyze data, assess situations accurately and work with GIS software. Familiarity with ArcView, Access, html and Dreamweaver are desirable.

DUTIES INCLUDE: (The examples may not cover all duties which may be performed)

- Gathering and tabulating data
- Working with GIS mapping software
- Drafting preliminary recommendations for regional planning projects
- Representing the Association at various meetings
- Maintain liaison with agencies and individuals participating in the agency's smart growth planning efforts
- The successful candidate might also be asked to record minutes at meetings, maintain databases and make routine updates to web sites

QUALIFICATIONS:

- Excellent communicator; both written and oral
- Ability to present proposals and ideas to local officials and other interested groups and individuals
- Ability to establish and maintain cooperative relationships

EDUCATION AND EXPERIENCE:

A Bachelor's degree from an accredited college or university with major course work in planning, public administration, or other related field and a minimum of one year of professional experience is required. A Master's degree in above named fields may be substituted for 6 months experience.

COMPENSATION AND BENEFITS

Salary: \$3,769 - \$4,522 per month

Pension: Employer Paid PERS 2.5% @ 55

Deferred Compensation: STARS 457 Retirement Plan

Health and Dental: Dental Insurance and choice of three HMO and two PPO Plans

Life Insurance: ABAG Paid coverage equal to 2 times annual salary

Other Benefits: Public Transit Vouchers and pre-tax options for eligible health care and dependent care expenses

Vacation, Sick Leave, Holidays: Competitive leave package including 11 paid holidays and 3 floating holidays annually

APPLICATION AND SELECTION PROCESS

Position is open until filled and may be closed at any time. Please submit a cover letter, resume and employment application to:

ABAG-HR 06-152
P.O. Box 2050
Oakland, CA 94604-2050.

To view other job postings or to obtain the required agency application please visit our website at www.abag.ca.gov/jobs.html or send a self-addressed, stamped envelope to ABAG-HR 06-152, P.O. Box 2050, Oakland, CA 94604-2050. For information call (510) 464-8496. ABAG is an equal opportunity employer. Qualified disabled individuals are protected against discrimination.